

View Assessment Form

FORM - ASSESSMENT - REBEL CURRICULUM

Title of Training, Date and Speaker / Assessor



Housekeeping

What aspects of accessibility / inclusivity / clarity were used?

Were there closed captions running from the beginning?

☐ Yes ☐ No

Was there a clear view of the speaker's mouth for lip readers?

☐ Yes ☐ No

Was there a clear statement of the training's purpose, structure & duration? [inc comfort break(s)]

☐ Yes ☐ No

Was there an opportunity to (privately) indicate access requirements?

☐ Yes ☐ No

Explaining non verbal methods of communication

Hand signals: their meaning and when they're responded to?

☐ Yes ☐ No

Reactions: Zoom 'emoji'/reactions - meaning and how-to?

☐ Yes ☐ No

Chat box how-to and etiquette

☐ Yes ☐ No

stack

☐ Yes ☐ No

Further comments on housekeeping and comms info

Check-ins and Check-outs

Were check-ins done

☐ Yes ☐ No

Were check-outs done

☐ Yes ☐ No

Was the Vision Statement read, if appropriate

☐ Yes ☐ No

Further comments on check-ins, check-outs and Vision Statement

Using Breakout Rooms [BORs]

Was the reason for using BORs clearly explained

☐ Yes ☐ No

Where going into a BOR was not integral to the learning purpose, was an alternative option offered

☐ Yes ☐ No

Were participants given clear info on what they should do in the BOR

☐ Yes ☐ No

If BORs required facilitators and note takers, how was this arranged and verified

On leaving the BORs, was there enough time for reflection e.g. on what was learned, any surprises

☐ Yes ☐ No

Further comments on use of BORs

Content of the training

Did the speaker use simple language and short sentences

☐ Yes ☐ No

avoid using acronyms and abbreviations

☐ Yes ☐ No

If No, were they explained first, maybe with a reminder in chat

☐ Yes ☐ No

Was there a good balance of information and discussion, as appropriate

☐ Yes ☐ No

Did the participants have time to ask questions and offer comments on what they were learning

☐ Yes ☐ No

Was there enough time for a question and answer section, if this was advertised

☐ Yes ☐ No

Other comments on the content of the session.

Presentation

Did the trainer speak clearly

☐ Yes ☐ No

too quickly

☐ Yes ☐ No

sound loud enough

Audio Visual Aids

Did the slides have a reasonable amount of information ?

☐ Yes ☐ No

Were the slides readable ?

☐ Yes ☐ No

Was the content of the slides explained ?

☐ Yes ☐ No

Did the closed captions remain visible ?

☐ Yes ☐ No

Were any video clips of good quality and short length

☐ Yes ☐ No

Was the video's sound quality adequate ?

☐ Yes ☐ No

On other screen sharing eg website, was the visual quality good

☐ Yes ☐ No

If XR's website was shared, did the speaker mention our hope to render it more 'dyslexia supportive'

☐ Yes ☐ No

Other comments on use of audio visuals, especially where training might be of benefit

Post Training and Follow Up

Was an 'I Attended' form used during the training, so the correct follow up email was sent

☐ Yes ☐ No

Did participants have an opportunity to give feedback

☐ during the the training ☐ in a follow up questionnaire ☐ both ☐ neither

Did the follow up information seem clear and not overwhelming ?

☐ Yes ☐ No

Did the training achieve what it set out to do ?

Please provide any other details that would help our team give supportive feedback to the speaker

Follow-up Resources

