

# View Reflection Form

## FORM - REFLECTION FORM - REBEL CURRICULUM

Title of Training, Date and Speaker / Assessor

### Housekeeping

What aspects of accessibility / inclusivity / clarity were used?

Were there closed captions running from the beginning?

☐ Yes ☐ No

Was there a clear view of the speaker's mouth for lip readers?

☐ Yes ☐ Sometimes ☐ No

Was there a clear statement of the training's duration and comfort break(s)?

☐ Yes ☐ Some points mentioned ☐ No

Was there an opportunity to (privately) indicate access requirements?

☐ Yes ☐ No

### Explaining non verbal methods of communication

Hand signals: their meaning and when they're responded to?

☐ Yes ☐ No

Reactions: Zoom 'emoji'/reactions - meaning and how-to?

☐ Yes ☐ No

Chat box how-to and etiquette

☐ Yes ☐ No

Stack 

☐ Yes ☐ No

Further comments on housekeeping and comms info

### Check-ins and Check-outs

Were check-ins done 

☐ Yes ☐ No

Were check-outs done

☐ Yes ☐ No

Was the Vision Statement read, if appropriate

## Structure of Training

Was a statement made about the training's purpose and structure

☐Yes ☐Some ☐No

Was this information clear

☐Yes ☐Some ☐No

Was each section clearly announced

☐Yes ☐Some ☐No

Did each section flow well into the next

☐Yes ☐Some ☐No

Was there a clear ending to the training

☐Yes ☐Some ☐No

Further comments on structure etc

## Using Breakout Rooms [BORs]

Was the reason for using BORs clearly explained

☐Yes ☐Some ☐No

Where going into a BOR was not integral to the learning purpose, was an alternative option offered

☐Yes ☐No

Were participants given clear info on what they should do in the BOR

☐Yes ☐Some ☐No

If BORs required facilitators and note takers, how was this arranged and verified

On leaving the BORs, was there enough time for reflection e.g. on what was learned, any surprises

☐Yes ☐Some ☐No

Further comments on use of BORs

## Content of the training

Did the speaker use simple language and short sentences

☐Yes ☐Some ☐No

Avoid using acronyms and abbreviations

☐Yes ☐Some ☐No

If No, what did you find most difficult to understand?

## Presentation

**Did the trainer speak clearly**

☐Yes ☐Some ☐No

**Slowly enough**

☐Yes ☐Some ☐No

**Sound loud enough**

☐Yes ☐Some ☐No

**Sound interesting, engaging, enthusiastic as appropriate**

☐Yes ☐Some ☐No

**Use good voice modulation and variety of tone**

☐Yes ☐Some ☐No

**Use pauses to good effect e.g. for emphasis, to allow absorption of information**

☐Yes ☐Some ☐No

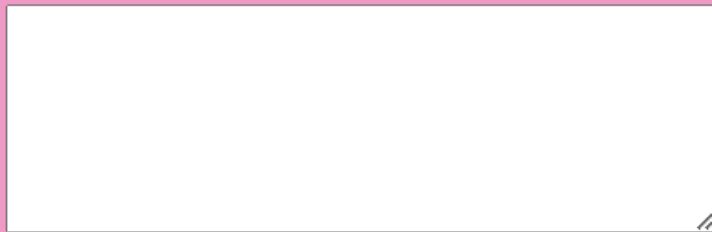
**Use of regenerative/inclusivity appropriate language**

☐Yes ☐Some ☐No

**Manage the technical aspects smoothly**

☐Yes ☐Some ☐No

**Further comments on presentation e.g. where training might be of benefit ?**



## Audio Visual Aids

**Did the slides have a reasonable amount of information ?**

☐Yes ☐Some ☐No

**Were the slides readable ?**

☐Yes ☐Some ☐No

**Was the content of the slides explained ?**

☐Yes ☐Some ☐No

**Did the closed captions remain visible ?**

☐Yes ☐Some ☐No

**Were any video clips of good quality and short length**

☐Yes ☐Some ☐No

**Was the video's sound quality adequate ?**

☐Yes ☐Some ☐No

**On other screen sharing, e.g. website, was the visual quality good**

☐Yes ☐Some ☐No

**If XR's website was shared, did the speaker mention our hope to render it more 'dyslexia supportive'**

☐Yes ☐No

**Other comments on use of audio visuals, especially where training might be of benefit**



## Post Training and Follow Up

Was an 'I Attended' form used during the training, so the correct follow up email was sent

☐Yes ☐No

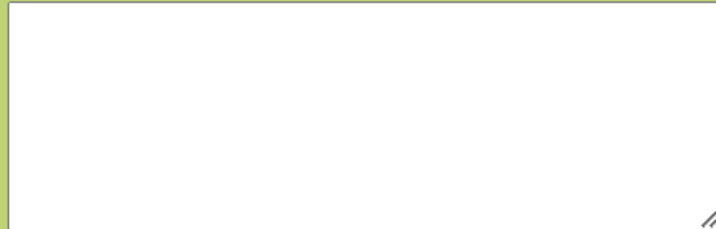
Did participants have an opportunity to give feedback

☐during the the training ☐in a follow up questionnaire ☐both ☐neither

Did the follow up information seem clear and not overwhelming ?

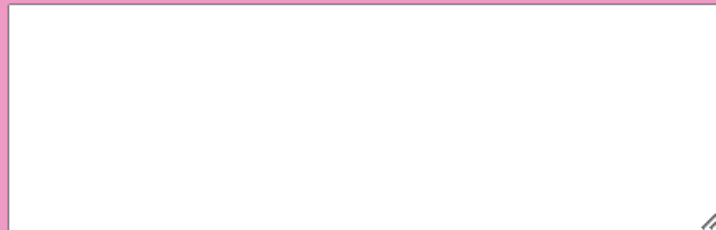
☐Yes ☐Some ☐No

## Follow-up Resources



## Summary

Amazing work! This is what was awesome



Redirectional Feedback. This is what could be optimised

