Editing Pages

The Rebel Toolkit was originally designed and a 'wiki' - a collaborative space for any rebel with a Communications Hub login to add and update. But over the years it got out of date and repetative with no overal vision to hold it together.

So from Sep 2023 onwards, the overall Rebel Toolkit has been curated by the Rebel Toolkit team within the Local Group Support circle.

You can apply to the Rebel Toolkit team to edit certain books or pages if they contain guidance that your role or circle has mandate over. You can then have access to maintain a particular shelf, book chapter or page.

More details of this change can be found here.

Note that the Rebel Toolkit is visible to everyone on the Internet. Please do not publish personal email addresses, Mattermost invite links or Zoom call details that include the passcode, or links to documents containing such things.

It is discouraged to link to external documents (eg Google documents) and encouraged to have as much content written directly on the toolkit as possible.

Signing Up and Logging In

In order to edit the content on this web site, you need to be logged in.

The user accounts on this web site are tied to the accounts on the XR Communications Hub.

To sign up to the Rebel Toolkit, click the 'Sign up' link at the top of the home page. Make sure you click on the **SIGN UP WITH UK HUB** button first and ignore the name, email and password fields on the Sign Up page. You will need your Hub user name and password, unless you are already logged in to the Hub.

Logging in subsequently is done also with your Hub user name and password. Click on **LOGIN WITH XR UK HUB** on the Log In page.

Note that this web site is visible to the general public on the Internet, and is indexed by Google and the other search engines, so:

- Don't add anything that should not be visible.

- If you don't want your full name to be visible as an editor, change it by going to 'Edit Profile' on the menu top right.

Please do not include any email addresses unless they are already public on the Internet. This also applies to links to, for example, Google Docs containing email addresses, or other sensitive material.

Editing Pages

This web site runs on a software package called BookStack. Their home page is at https://www.bookstackapp.com/. We have our own copy of BookStack running on one of our servers in Switzerland.

The user documentation is at https://www.bookstackapp.com/docs/. We won't duplicate that here, but we will add things which are specific to this site or need extra clarification.

BookStack supports two different page editors called WYSIWYG and Markdown. We have chosen to use the Markdown editor for this site. Note that the BookStack demo referenced on their home page, while good for gaining an understanding of BookStack, is configured to use the WYSIWYG editor. This is a site-wide setting and can't be adjusted per user, because the pages are stored in a different format by the two editors.

To edit a page:

1. You need to **sign up and log in, and request edit access to a specific pages or pages from the Rebel Toolkit team**
2. Then **go to the page** you want to edit.
3. Click the **Edit button**

On very wide screens a sidebar will appear on the **right** hand side which includes an Edit link.

On medium width screens a sidebar will appear on the **left** hand side which includes an Edit link.

On narrow screens, you have to click the Info tab at the top of the page to make the sidebar appear.

The editor accepts both Markdown and HTML. You may find that the page that you are editing is in Markdown or HTML or a mixture of both. For example in Markdown a bold word is indicated like this: `**bold words**` (rendered as '**bold words**'). In HTML, you get the same effect with `<b>bold words</b>` (rendered as '**bold words**').

For information about Markdown see: https://daringfireball.net/projects/markdown/basics and https://daringfireball.net/projects/markdown/syntax. You may wish to get yourself a summary of

the Markdown codes by searching on the Internet for 'Markdown cheat sheet' -- there are lots.

See the Markdown Hints page for more information about Markdown.

For plain text content, no special markup is needed. Put a blank line between paragraphs.

It is a good idea to keep a copy of your text yourself locally in case it gets lost, through computer failure or user action. This can done by clicking in the editing area and doing Ctrl-A (Select All), Ctrl-C (Copy), then open Notepad, Ctrl-V (Paste), Ctrl-S (Save) and choose a place and name for it. These are the instructions for Windows. It will be similar for other operating systems.

When you have made your changes, make them visible by clicking Save Page in the top right hand corner.

Creating New Pages

If you have edit access for a whole book or chapter, you can create a new page by going to the Book or Chapter where you want the new page, and clicking New Page in the sidebar. You can change the order of pages by clicking Sort later, which lets you set the exact order you want.

If you do not have this edit access and would like to add new pages, or sort the pages differently, please contact the Rebel Toolkit team.

Start your page with a sentence that gives some more detail as to what the page may be about in addition to the title. The first line or two appear in the book contents lists and on search results, so this makes it easier for readers to find the page they want.

Split your text into multiple pages if necessary. If pages are too short, it is hard to find things using find-in-page in your browser, as you have to do it separately for every page. If the pages are too long, they become hard to take in. Also on a long page, you may have so many headings that the Page Navigation on the left (wide screens only -- on a narrow screen it is on the Info tab) becomes taller than the height of a typical screen.

Headings

A way to stop the Page Navigation getting too long is to make headings at the lowest level which don't appear in the Page Navigation by just using a short bold paragraph, like the one above, which looks like a heading but just uses bold markup `**Headings**`.

Shelves and Books

Please contact us if you would like a new book creating and adding to a shelf.
