

How to Create Your Reach Account

Pre-reading

You need to have a Volunteer Website account before you can create a Reach Volunteering account. If you don't have a Volunteer Website account, please go to [this page](#) for help on how to create one.

Please post your roles on the Volunteer Website first before also posting them on Reach. The Volunteer Website is XR UK's dedicated platform and you're more likely to find volunteers who are familiar with XR.

For help on how to create a role advert on the Volunteer Website, go to [this page](#). You can also find role templates [here](#).

Creating a Reach account

All XR UK team accounts on Reach sit under the Extinction Rebellion UK 'umbrella' account. There is a process to connect your team account to the umbrella. Therefore, to create your team's Reach account, you will need to follow the steps in [our presentation](#) which are shown via a set of screenshots.

How to keep track of new volunteers

In order to keep track of your applicants and for Recruitment Support to support you, we really recommend using our Mattermost board. If you would like to be added to it and also request help with using the Mattermost board, please contact us on Mattermost via [Recruitment & Onboarding \(Integrator\) Support Reception channel](#) or email us at volunteer@extinctionrebellion.uk with the subject line: Help with Recruitment Support Application board on MM.
